

Twin Bayou District - Fundraising for Eagle Scout Service Project (ESSP)

The Eagle Scout Service Project Fundraising Application - **Our Council, Sam Houston Area Council (SHAC) requires you to get their permission BEFORE you start to raise funds or request donations. (See the exception below and also stated in the ESSP Fundraising form instructions, #1, in your ESSP workbook.)** SHAC will NOT approve this application in person at the council office, it must be submitted online.

Instructions:

1. Your Eagle Scout Project PROPOSAL must be approved by ALL four parties before **submitting** the fundraising application online to Council.
2. Get the required project beneficiary and unit leader signatures on the form. Note – these two signatures can be obtained early so you are ready to submit once you get district approval.
3. Once your project proposal is approved, send the completed and signed ESSP Fundraising Application via email eagleprojects@shac.org.
4. You will receive an email response normally within 48 business hours with Council approval.
5. Print that email to keep with your project workbook and the signed paper copy. This email is the official “council approval signature”.

From SHAC Council website:

Eagle Scout Service Project Fundraising Application

The [Eagle Scout Service Project Fundraising Application](#) (page 17 of the Eagle Scout Service Project Workbook) must be used by Scouts to obtain approval for Eagle Scout project fundraising or securing donations of materials for their Eagle projects. **This is necessary in all circumstances except when all contributions are from the candidate, his parents or relatives, unit or chartering organization, parents or other members of his unit, or the beneficiary of the project.** Scouts should submit the fillable form to the Council for consideration.

- Submit fundraising applications via email eagleprojects@shac.org
- Project must be approved in advance: [Eagle Scout Service Project Fundraising Form](#)
- Project must be done in the name of the beneficiary (not the troop).
- Beneficiary organization retains leftover funds.
- If the troop is holding project funds, these funds must be turned over to the project beneficiary immediately after expenses have been paid.
- Gift documentation must come from the project beneficiary
- Realize that approaches to big box stores will be met with a request for a tax letter, which you may or may not be able to secure from your project beneficiary.
- Parents should let their Scout provide leadership and resist the temptation of raising funds or using their influence.
- A Scout is courteous – and should follow up with a note of thanks